



North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

Mike Causey, Commissioner
Rob Roegner, Senior Deputy Commissioner/Board Secretary
Kathy Williams, Staff Director

1202 Mail Service Center
Raleigh, NC 27699-1202

(919) 647-0000
(919) 715-0067 Fax

325 N. Salisbury Street
Raleigh, NC 27603

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(At-Large Member)

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(Registered Architect)

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(NCAT Engineering Faculty)

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(Lic. Electrical Contractor)

Mack Summey, PE
(Registered Engineer)

Stephen Terry, PhD, PE
(NCSU Engineering Faculty)

MEMORANDUM

March 16, 2020

TO: All Code Enforcement Officials

FROM: Bill Thunberg **BT**
Chairman
NC Code Officials Qualification Board

SUBJECT: Continuing Education Requirements for Renewal

The North Carolina Code Officials Qualification Board (Board) held an emergency meeting this morning to discuss concerns regarding continuing education requirements for renewal year 2020. Currently, each code enforcement official (CEO) must perform six hours of continuing education per certificate by June 30 of each year to renew the certificate. Due to the ongoing health crisis of the coronavirus, jurisdictions have instituted travel bans and educational institutions are closed. To adjust, we must all take action consistent with CDC recommendations to reduce the spread of this virus. The Board voted to extend the continuing education requirement per certificate for a year. Any previous CE hours completed for this renewal year will count towards the CE requirement needed by June 30, 2021. **This means that you will need to complete a total 12 hours of continuing education by June 30, 2021 to be eligible to renew. However, the \$10 renewal fee per certificate for renewal year 2020 is still required by June 30, 2020 regardless of the number of continuing education hours completed.**

The Board will continue to take your health and safety into consideration as the year progresses. Please feel free to contact our staff if you have further questions or concerns.