

North Carolina Electrical Inspector Association

BYLAWS

Approved and Adopted by Board of Directors November 12, 2019

ARTICLE I – NAME

Section 1. Name. This organization shall be known as the North Carolina Electrical Inspector Association. Henceforth in these Bylaws the wording “The Association” shall be allowed in place of North Carolina Electrical Inspector Association.

Section 2. Place of Business. The principal office of the The Association shall be located wherever the Board of Directors shall decide it to be the most feasible for the efficient operation of the The Association.

ARTICLE II – PURPOSES

Section 1. The purposes and objectives of the The Association shall be:

- (a) The NC Electrical Inspector Association promotes uniform understanding and application of the North Carolina Electrical Code to enhance safe installation and use of electricity.
- (b) To promote the welfare of all jurisdictions within its territory.
- (c) To promote uniform understanding, application, and enforcement of NC Electrical Code.
- (d) To promote all means of increasing the level of professionalism and efficiency of local electrical inspectors.
- (e) To create a better public understanding and appreciation of NC Electrical Code regulations and their importance to public health, safety and welfare.
- (f) To promote and improve the standard of the profession of electrical inspectors.

ARTICLE III – NON-PROFIT ORGANIZATION

Section 1. The affairs of the NC Electrical Inspector Association shall not be conducted for profit.

ARTICLE IV – ORGANIZATION

Section 1. The “The Association” shall consist of a Board of Directors, Officers and all members in good standing.

Section 2. Management. The management and control of the affairs and business of the “The Association” shall be vested in the Board of Directors as provided herein.

ARTICLE V – MEMBERSHIP AND DUES

Section 1. Territory. Membership in the “The Association” shall be limited to those persons who reside or are employed in the State of North Carolina and

Section 2. Applications. Applications for Inspector, Associate or Participating Memberships shall be submitted to the “The Association” secretary and shall be approved by the membership committee.

Section 3. Membership

- (a) **INSPECTOR MEMBER** is a Jurisdiction or unit of government such as the North Carolina Department of Insurance, cities, towns, counties, or other political subdivisions, along with its employees holding a current inspector certification or performing administrative duties to include supervision of electrical inspections, a third party testing laboratory recognized by NC Department of Insurance or Representative/Investigator of the NCBEEC. An inspection member shall assign a single voter designee who holds a current electrical inspector's certificate.
- (b) **Associate membership** shall consist of those persons interested in the inspection of electrical wiring, electrical materials, manufacture of electrical equipment, or any organizations or firms who are interested in the activities described for active members and who desire to assist in promoting this organization for the purpose of protecting the public against faulty installation of electrical wiring. An associate member shall assign a single voter designee.
- (c) **Honorary lifetime membership** may be awarded to electrical inspectors who have retired or retired because of health reasons, and were active for at least five years in the North Carolina Electrical Inspectors Association. To receive this award, an inspector must have their name submitted to the Board of Directors for approval prior to the annual association meeting. The Board shall submit this name at the annual meeting and the active association members in attendance shall vote through secret paper ballot. The Board shall notify the recipient of this award after the annual association meeting and the recipient may receive this award at the next annual association meeting.
- (d) **Retired Membership** shall consist of a member that has retired as an active inspector member or associate member as described in Article V Section 3 (a), (b).

Section 4. The amount of the dues for each class of membership shall be prescribed by the Board of Directors.

ARTICLE VI – BOARD OF DIRECTORS AND OFFICERS

Section 1. Board of Directors. The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Junior Past President, (immediate Past President), two (2) Inspector Members and three (3) Associate or Cooperating Members, all of whom shall be voting members. All other past Chapter Presidents shall be entitled to attend all Board of Directors meetings as ex-officio members of this committee but shall not be entitled to vote on any Board of Directors matter.

Section 2. Officers. The officers of the The Association shall consist of a President, 1st and 2nd Vice President, Secretary and Treasurer. All shall serve without pay.

Section 3. Eligibility. The eligibility of the Board of Directors members and officers shall be established as follows:

- (a) Any member in good standing, excluding retired members, shall be eligible to be elected to the The Association Board of Directors.
- (b) Only Inspector Members as defined in Article III section 3 (a), in good standing, shall be eligible to be elected to the office of President or Vice President.
- (c) Any member in good standing shall be eligible to be elected to the office of Secretary or Treasurer.

Section 4. Duties. The Board of Directors shall have general charge of the affairs of The Association, including the authority to direct expenditures and audit the accounts of the Treasurer.

Should any emergency arise in the carrying out of these Bylaws where a strict compliance with the letter of the same cannot be obtained or where other sections of the Bylaws do not provide a means for meeting the emergency, the Board of Directors may take whatever action it may deem advisable for the good of The Association, but such action shall be consistent with the spirit of these Bylaws and shall be submitted for approval at the next meeting of The Association.

The duties of all officers shall be such as usually pertain to the officers, or as may be assigned by the Board of Directors.

The Secretary shall keep the records of the Association and the Board of Directors.

The Treasurer shall have charge of the Association funds, and may be authorized to expend the funds under an approved budget. All accounts shall be audited, at The Association expense if any is incurred, at the close of each fiscal year and shall submit such audit to the Board of Directors and to The Association at the Annual Meeting.

Section 5. Terms of Office. Members of the Board of Directors and the officers shall be elected and hold office for two (2) year or until their successors are elected and qualified, commencing at the Annual Meeting.

Section 6. Vacancies. In the event of the death, resignation or inability to act of any member of the Board of Directors or Officer, or when such member becomes ineligible to membership in the class he occupied when elected, his term of office shall automatically cease and it shall be the duty of the President, subject to approval by the Board of Directors, to appoint a member of the same class to serve the unexpired term. A vacancy in the office of President shall be filled by the Board of Directors.

ARTICLE VII – ELECTIONS

Section 1. Time. The election of members of the Board of Directors and officers shall take place at The Association Annual Meeting.

Section 2. Nominations. On or before the opening of the Annual Meeting the President shall appoint a Nominating Committee of three (3) Inspector Members who shall nominate candidates for all offices and members of the Board of Directors. The Nominating Committee shall submit its report to the membership in the last business session of the Annual Meeting.

Not less than five (5) Inspector Members in good standing may nominate a candidate for any of the offices nominations to be filled, provided such nominations shall be in writing, bear the signatures of the members so nominating and be placed in the hands of the Association Secretary previous to the last business session of the Annual Meeting.

Section 3. Election Procedure. The names of all properly proposed candidates shall be submitted to the members for election by ballot. Any member shall be elected who shall receive a majority of the votes cast; provided, however, that when there is only one candidate for an office, election may be declared by the unanimous consent of those members in attendance who are eligible to vote.

Section 4. Voting. All Members as described in Article V Section 3 (a,b,c,d) in good standing shall be eligible to vote for candidates for office.

ARTICLE VIII – MEETINGS

Section 1. Board of Directors Meetings. Meetings of the Board of Directors are to be held as follows:

- (a) An Annual Meeting shall be held each year at the call of the President immediately preceding the Association Annual Meeting.
- (b) Special meetings may be called at any time by the President or upon the written request of a majority of the Board of Directors.
- (c) The dates and location of all meetings shall be determined by the President and the Secretary. Due notice of meetings shall be sent to all members.
- (d) The President, or in the event of his absence the ranking Vice President, shall preside at meetings of the Board of Directors.
- (e) Six (6) members, at least four (4) of whom must be Inspector Members, shall constitute a quorum.

Section 2. Association Meetings. Meetings of The Association are to be held as follows:

- (a) The Association shall hold an Annual Meeting, the time and place to be determined by the Board of Directors. Other regular or special meetings may be called by the President or upon written application of six (6) Inspector Members of The Association.
- (b) Meetings shall be conducted in accordance with the procedures prescribed by the Bylaws of The Association.
- (c) The President, or in his absence the ranking Vice President, shall preside at The Association Meetings.
- (d) Six (6) Inspector Members and the President or a Vice President shall constitute a quorum.

Section 3. Mail Ballots. When it is not possible or convenient to have a meeting of the Board of Directors or the membership of the Association, the President may direct the Secretary to prepare a letter (email) ballot to conduct necessary business by mail (email). To be counted, letter ballots must be returned on or before the indicated date upon which the mail ballot is due, which shall not be less than twenty (20) days after the ballots are mailed (emailed) to the members.

Approval of actions by the Board of Directors shall require the favorable vote of a majority of the members eligible to vote, unless otherwise required by these Bylaws.

Approval of actions by the membership of the Association shall require the favorable vote of a majority of the members returning ballots, unless otherwise required by these Bylaws.

ARTICLE IX – COMMITTEES

Section 1. Standing Committees. The Standing Committees of this Association shall be:

- (a) Bylaws Committee

- (b) Educational Committee
- (c) Membership Committee
- (d) Public Relations and Publicity Committee
- (e) Electrical Fire and Accident Committee
- (f) Code Clearing and Codeship Committee

Section 2. Committee Scopes. The scopes of the Standing Committees shall be as approved by the Board of Directors.

Section 3. Special Committees. Special Committees may be appointed by The Association President for a specific purpose as authorized by the Board of Directors. Special committees shall continue and be reappointed each year at the discretion of the Board of Directors until a final report is rendered.

Section 4. Term of Appointment. Standing Committees shall be appointed by The Association President to serve from the time of their appointment until the close of the President's term of office. Special committees shall continue and be reappointed each year, if necessary, until the purpose of the committee is satisfied, and a final report is rendered or until release by the President.

ARTICLE X – FISCAL YEAR

Section 1. The fiscal year of The Association shall be the calendar year January 1 through December 31.

ARTICLE XI – RULES OF ORDER

Section 1. The latest edition of Robert's Rules of Order shall govern the transaction of all business, unless otherwise provided in these Bylaws.

ARTICLE XII – AMENDMENT OF BYLAWS

Section 1. Proposed amendments to these Bylaws shall be approved by The Association Board of Directors by two-thirds (2/3rds) of the votes cast by the Board of Directors at any meeting of the Board of Directors or by two-thirds (2/3rds) of the votes of all the Board of Directors in the event of a mail ballot. Notice of proposed amendments shall be forwarded to each Inspector member of the Board of Directors at least twenty (20) days prior to the date of the meeting or the indicated date upon which a mail ballot is due.

Section 2. Amendments approved by the Board of Directors shall become effective after approval by a two-thirds (2/3rds) vote of the Inspector Members voting at an Association meeting, or by two-thirds (2/3rds) of the votes cast by Inspector Members in the event of a mail ballot. Notice of proposed amendments shall be forwarded to each Inspector member at least twenty (20) days prior to the date of the meeting or the indicated date upon which a mail ballot is due.

Section 3. The provisions of the Bylaws of the Association in force immediately prior to the approval and adoption of these amended Bylaws shall be superseded hereby.